



## Board of Harbor Commissioners

Nancy Reyerling, President  
Virginia Chang Kiraly, Vice President/Secretary  
Tom Mattusch, Treasurer  
Sabrina Brennan, Commissioner  
Edmundo Larenas, Commissioner  
James B. Pruett, General Manager  
Trisha Ortiz, District Counsel

### San Mateo County Harbor District Board of Harbor Commissioners

*"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"*

## SPECIAL MEETING AGENDA

**January 5, 2021  
1:00 PM - 3:00 PM**

San Mateo County Harbor District

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, as revised on March 31, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Boardroom will not be open for the January 5, 2021 Special Meeting of the San Mateo County Board of Harbor Commissioners. The Meeting will be conducted remotely via video/teleconference.

The Public may watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Further instructions on how to make public comments throughout the videoconference or teleconference will be provided at the District website at [www.smharbor.com](http://www.smharbor.com).

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA"), please contact Melanie Hadden, Deputy Secretary at [mhadden@smharbor.com](mailto:mhadden@smharbor.com) or (650) 583-4400 prior to this meeting for assistance.

### HOW TO JOIN THE MEETING:

The meeting will begin at 1:00 PM. Whether you participate online or by phone, you may wish to "arrive" early so that you can address any technology questions prior to the start.

### ONLINE VIEWING AND PARTICIPATION:

Please click the link below or enter it into your browser to join via Zoom web app:

<https://us02web.zoom.us/j/84264480249?pwd=SVFqK0gvSGlzaWZlZWVXF6UVNsK3FSUT09>

If you have not used Zoom on your computer before, you will be prompted to download and

install the Zoom software on your computer. If it is already installed, you may still be prompted to allow Zoom to run. Please enable the software to download and run to join the meeting via computer.

## AUDIO

- **BY COMPUTER AUDIO:** When joining via the Zoom app, you will automatically be joined in via computer audio. You may be prompted to confirm that you wish to join via computer audio.
  - Please ensure your computers speakers are enabled and sound is switched on.
- **BY PHONE:** If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. You may call any one of the meeting numbers below and enter the meeting ID and password when prompted.
  - +1 669 900 6833 (San Jose)
  - +1 253 215 8782 (Tacoma)
  - +1 346 248 7799 (Houston)
  - +1 312 626 6799 (Chicago)
  - +1 929 205 6099 (New York)
  - +1 301 715 8592 (Germantown)
  - +1 877 853 5257 (Toll Free)
  - +1 888 475 4499 (Toll Free)

Meeting ID: 842 6448 0249  
Passcode: 221201

## HOW TO MAKE A PUBLIC COMMENT OR ASK A QUESTION:

If you would like to speak during the public comment portion of the meeting, you have the following options:

- **ONLINE:** Raise your hand in the meeting controls at the bottom of your screen.
- **PHONE:** Press \*9 to raise your hand to request to be unmuted to make comments.

**Note:** Please request to speak using the method from which you prefer to comment. For example, if you are joining via computer (for viewing) *and* phone (for audio/commenting), please raise your hand by dialing \*9 on the phone if you wish to use your phone to speak. If you wish to use your computer, please raise hand using the meeting controls at the bottom of your screen.

## **A) Roll Call**

## **B) Special Readings by:**

1. Aileen Cassinetta, San Mateo County Poet Laureate
2. Joe Cottonwood, award-winning author, resident of La Honda
3. Diane Lee Moomey, award-winning poet and artist, resident of El Granada

## **C) Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of two (2) minutes, unless a request is granted for more time, on any item listed on the agenda. Agenda material may be reviewed online at [www.smharbor.com](http://www.smharbor.com).

## **D) Administration of Oath of Office to Newly Elected Commissioners**

1. William Zemke, District 1
2. Tom Mattusch, District 4
3. Virginia Chang Kiraly, District 5

## **E) Remarks by incoming Commissioners**

1. William Zemke, District 1
2. Tom Mattusch, District 4
3. Virginia Chang Kiraly, District 5

## **F) Consent**

1. [Approve Payment of \\$137,480.96 to Cotchett, Pitre & McCarthy Law Offices \(van Hoff\)](#)

Recommendation: Approve payment of \$137,480.96 to Cotchett, Pitre & McCarthy Law Offices for November 2020 arbitration services.

2. [Amended Compensation Agreement for the Disposition of former Redevelopment Agency properties within the City of San Mateo \(van Hoff\)](#)

Recommendation: Authorize General Manager to sign Amended Compensation Agreement on behalf of the San Mateo County Harbor District Board of Commissioners.

## G) Discussion

3. [Enterprise Resource Planning System Project – Award Contract \(van Hoff\)](#)

Recommendation: Approve agreement with the preferred Enterprise Resource Planning (ERP) System company resulting from an evaluation of responses to the ERP Request for Qualifications #2020-01 and subsequent Request for Proposals #2020-02.

4. [California Consulting Grant Writing Services Contract Renewal \(Moren\)](#)

Recommendation: Receive a presentation from the grant writing consultant, California Consulting, and consider approval of their proposal to continue work and collaboration with the District.

## H) Closed Session

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to paragraph 1 of subdivision (d) of Section 54956.9

Name of Case: McHenry Fisheries, Inc. dba Pillar Point Seafoods, Plaintiff, v. Three Captains Sea Products, Inc., Defendant; and Three Captains Sea Products, Inc., Cross-Complainant, v. McHenry Fisheries, Inc., San Mateo County Harbor District, Sabrina Brennan, Edmundo Larenas, Tom Mattusch, Virginia Chang Kiraly, and Nancy Reyerling (in their capacities as Harbor Commissioners only), Cross-Defendants.

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Section 54956.8

Property: That certain parcel of real property situated in the County of San Mateo, State of California known as Pillar Point Harbor, APN 047-083-060, more specifically the real property known as Area 2 at Johnson Pier, Pillar Point Harbor.

Agency Negotiators: James Pruett, General Manager  
Julie van Hoff, Director of Administrative Services

Negotiating Parties: Three Captains Sea Products, Inc.

Under Negotiation: Price and terms of payment

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Section 54956.8

Property: That certain parcel of real property situated in the County of San Mateo, State of California known as Pillar Point Harbor, APN 047-083-060. more specifically the real property known as Parcel 2 of the concessions

building at Pillar Point Harbor consisting of approximately 2,595 square feet of space.

Agency Negotiators: James Pruett, General Manager  
Julie van Hoff, Director of Administrative Services

Negotiating Parties: Ketch Joanne Restaurant and Harbor Bar, Inc.

Under Negotiations: Price and terms of payment

#### **4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Section 54956.8

Property: That certain parcel of real property situated in the County of San Mateo, State of California known as Pillar Point Harbor, APN 047-083-060 more specifically the real property known as Parcel 5 of the concessions building at Pillar Point Harbor consisting of approximately 1,300 square feet of space.

Agency Negotiators: James Pruett, General Manager  
Julie van Hoff, Director of Administrative Services

Negotiating Parties: Mavericks Surf Company, LLC

Under Negotiations: Price, terms, and payments

#### **I) Adjourn**

The next Regular meeting will be held on January 20, 2021 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 1:00 PM.

Agenda posted as required:

January 4, 2021 at 1:00 PM



Melanie Hadden  
Deputy Secretary